

The University of Kansas School of Pharmacy Student Council (STUCO) Bylaws

ARTICLE I: NAME

This body shall be referred to as The University of Kansas School of Pharmacy Student Council, aka Student Council or STUCO.

ARTICLE II: PURPOSE

1. To **represent** the collective student body of the University of Kansas School of Pharmacy on student-related issues.
2. To **serve** as a conduit and **facilitate** communications between the student body of the school and school administration, faculty and the university on student-related issues.
3. To **inform** the student body of important school-related matters.

ARTICLE III: COMPOSITION

Section I – Definition of Members:

1. Student Council membership shall consist of the following:
 - a. The elected Class Presidents from each class:
 - i. P4 Class President (voting)
 - ii. P3 Class President (voting)
 - iii. P2 Class President (voting)
 - iv. P1 Class President (voting)
 - b. The elected Wichita Campus Class Representatives from each class:
 - i. P4 Class Representative (non-voting)
 - ii. P3 Class Representative (voting)
 - iii. P2 Class Representative (non-voting)
 - iv. P1 Class Representative (non-voting)
 - c. The elected or appointed KU School of Pharmacy University Student Senators:
 - i. Student Senate Seat #1 (voting)
 - ii. Student Senate Seat #2 (voting)

Section II – Selection of Members:

1. Members shall be elected in accordance with the class officer and representative election processes as outlined in the KU School of Pharmacy Student Handbook.

Section III – Membership Requirements:

1. All members of the Student Council must always maintain good academic and professional standing with the school, i.e., not be on academic probation or have professional misconduct sanctions.

Section IV – Terms of Office:

1. Terms of Office shall be twelve months in accordance and alignment with the annual class officer elections calendar.

Section V – Voting:

1. Each elected Class President and Student Senator shall have full voting privileges in all voting matters brought before the council. Wichita campus Class Representatives shall cast one collective vote through the P3 Wichita Class Representative who has full voting privileges representing the students of the Wichita campus in all voting matters.
2. Members must be present, either live or virtually, to cast a vote.

Section VI – Quorum:

1. A quorum shall be defined as more than 2/3 of the voting members of this council.

Section VII – Alternates:

1. If a Class President cannot attend a STUCO meeting, either in-person or virtually, due to illness or other unforeseen events, the elected Class Vice-President from that class is encouraged to attend STUCO meetings as an alternate in the Class President's absence and shall have proxy voting privileges for the Class President in the Class President's absence. No other individuals can serve as alternates at STUCO meetings.

Section VIII – Conflict of Interest:

1. No voting member of Student Council shall hold an elected executive committee position of President, President-Elect, Vice-President, or recognized equivalent office in any School of Pharmacy student professional organization. *
 - a. The above stipulation of STUCO membership shall be disseminated to all candidates interested in running for class President, Vice-President and campus representative positions prior to each class election.

* Current elected members of STUCO representing the classes of 2021, 2022, 2023 and 2024 shall be exempt from this section and considered "grandfathered" for purposes of these bylaws. This section of these bylaws will become effective the fall 2021 semester beginning with the elected STUCO officers of the Class of 2025 and future classes.

ARTICLE IV: STUCO OFFICERS

Section I – Definition of STUCO Officers and Responsibilities

1. The Student Council (STUCO) shall have the following officers with the following responsibilities:
 - a. STUCO President
 - i. Liaise with school administration to coordinate dates and time for the STUCO meeting (Deans/students) schedule for the fall and spring semesters.
 - ii. Prepare and submit an agenda of meeting items to the Deans at least seven (7) working days prior to all scheduled STUCO meetings for review, comment and consideration to be added to the final STUCO meeting agenda.
 - iii. Preside over Student STUCO meetings (StudentSTUCO) following a Robert's Rules of Order format.
 1. StudentSTUCO is defined as meetings in which the student members of the Student Council meet without school administration to discuss student-related issues and concerns submitted to them by the student body for review and consideration to be added as agenda items at future STUCO meetings.
 - iv. Call and convene emergency StudentSTUCO and STUCO meetings when necessary to address urgent matters facing the student body at large.
 - b. STUCO Vice-President
 - i. Schedule all StudentSTUCO meetings working collaboratively with the STUCO President.
 - ii. Work collaboratively with the STUCO President to prepare and submit an agenda to all STUCO members for review at least five (5) working days prior to all scheduled StudentSTUCO meetings.
 - iii. Assume the duties of STUCO President during instances in which the President is temporarily unable to serve
 - c. STUCO Secretary
 - i. Record the minutes of all STUCO and all StudentSTUCO meetings.

- ii. Liaise with school administration and the school website developer to post relevant and approved STUCO and StudentSTUCO-related information to the STUCO section of <https://pharmacy.ku.edu>.
- 2. STUCO Officers:
 - a. The incoming P3 Class President, P3 Wichita Class Representative and P2 Class President **OR** P2 Wichita Class Representative shall assume the positions of STUCO President, STUCO Vice President and STUCO Secretary annually.
 - b. These positions shall be rotated on an annual basis in accordance with the cycle outlined below:
 - i. 2021-2022 Academic Year
 - 1. STUCO President: P3 Class Representative – Wichita
 - 2. STUCO VP: P3 Class President – Lawrence
 - 3. STUCO Secretary: P2 Class Representative – Wichita
 - 4. STUCO Officer Alternate: P2 Class President - Lawrence
 - ii. 2022-2023 Academic Year
 - 1. STUCO President: P3 Class President – Lawrence
 - 2. STUCO VP: P3 Class Representative – Wichita
 - 3. STUCO Secretary: P2 Class President – Lawrence
 - 4. STUCO Officer Alternate: P2 Class Representative - Wichita
 - iii. 2023-2024 Academic Year
 - 1. STUCO President: P3 Class Representative – Wichita
 - 2. STUCO VP: P3 Class President – Lawrence
 - 3. STUCO Secretary: P2 Class Representative – Wichita
 - 4. STUCO Officer Alternate: P2 Class President - Lawrence
 - iv. 2024-2025 Academic Year
 - 1. STUCO President: P3 Class President – Lawrence
 - 2. STUCO VP: P3 Class Representative – Wichita
 - 3. STUCO Secretary: P2 Class President – Lawrence
 - 4. STUCO Officer Alternate: P2 Class Representative - Wichita
 - v. 2025-2026 Academic Year
 - 1. STUCO President: P3 Class Representative – Wichita
 - 2. STUCO VP: P3 Class President – Lawrence
 - 3. STUCO Secretary: P2 Class Representative – Wichita
 - 4. STUCO Officer Alternate: P2 Class President - Lawrence
 - c. All STUCO members slated to assume a STUCO Officer position shall have the option to defer the position to their corresponding P3 or P2 STUCO member.
 - d. Should neither of the P3 members accept their slated position as STUCO President or STUCO VP, the P2 member slated to serve as STUCO Secretary shall be eligible to ascend to the office of STUCO President or VP.
 - e. All STUCO members shall be eligible to hold a STUCO officer position, however the offices of STUCO President and STUCO VP must come from either the P3 or P2 class, and the office of STUCO President must be occupied by a member with a minimum of one year of STUCO membership service.
 - f. The incoming STUCO President, VP and Secretary shall provide STUCO at least one week's notice prior to the first STUCO meeting of the academic year if they do not wish to assume their slated officer position.
 - g. STUCO Officers shall assume their positions at the first STUCO meeting of each academic year.

3. STUCO Officer Terms of Office:
 - a. Terms for each STUCO Officer shall be one academic year.
4. Replacement of STUCO Officers:
 - a. Should a STUCO Officer become unable or ineligible to serve or fulfill the duties of their office, a replacement shall be elected from the STUCO membership during an emergency session following the cycle outlined in Article IV, Section 2.
5. Removal of STUCO Officers:
 - a. An officer of STUCO may be removed from his/her position by a unanimous vote of the Deans Committee, or a unanimous vote by the other STUCO officers with the unanimous support and consent of the Deans Committee.
 - b. Motions for STUCO officer removal must originate from a voting student member of STUCO, or a member of the Deans Committee.
 - c. Conditions that could be considered grounds for removal include, but are not limited to:
 - i. Ineffective representation and/or leadership in their position
 - ii. Honor Code violations
 - iii. Violations of School of Pharmacy or University Policy
 - iv. Violations of the School of Pharmacy Academic, Professional and Scholarly Conduct Policy
 - v. Violations of the School of Pharmacy Student Handbook
 - vi. Research Misconduct

ARTICLE V: MEETINGS

Section I – StudentSTUCO Meetings:

1. Regular meetings of StudentSTUCO shall occur monthly, either live or virtual, during the fall and spring semesters.
2. The purpose of these meetings is:
 - a. To review questions, concerns or requests submitted to the Student Council representatives from members of the student body, recognized student organizations or pharmacy clubs on topics of interest and/or concern that may require administrative intervention.
 - b. For Student Council representatives to discuss and reach a consensus on whether topics introduced and raised for discussion are representative of the majority of the student body and should be added to a future STUCO (Deans/students) agenda for further discussion or action.
3. The elected STUCO President and Vice-President working collaboratively shall be responsible for setting the dates, times and locations of all StudentSTUCO regular, special and emergency meetings.
4. Once approved and adopted, the StudentSTUCO meeting schedule shall be published on the STUCO section of <https://pharmacy.ku.edu> by the STUCO Secretary working through the STUCO Faculty Advisor.
5. The STUCO President shall be responsible for presiding over all StudentSTUCO regular, special and emergency meetings following a Robert’s Rule of Order format.
6. The STUCO Secretary shall be responsible for the recording of minutes of each StudentSTUCO meeting and providing copies of the approved minutes to the STUCO Faculty Advisor.

Section II – STUCO Meetings:

1. Meetings of STUCO, consisting of the Deans and Student Council student representatives, shall occur a minimum of two times per semester.

2. The purpose of these meetings is to communicate matters of concern relating to the student body that require administrative review, oversight, direction and/or approval.
3. The STUCO President shall work collaboratively with school administration to set the fall and spring STUCO meeting schedules by no later than August 31st and January 31st of each academic year.
4. Once approved and adopted, the STUCO meeting schedule shall be published on the STUCO section of <https://pharmacy.ku.edu> by the STUCO Secretary working through the STUCO Faculty Advisor.
5. The STUCO President shall be responsible for submitting a proposed agenda of meeting items, resulting from previous StudentSTUCO meetings, to the Dean at seven (7) working days prior to all scheduled STUCO meetings for review, comment and consideration to be added to the final STUCO meeting agenda.
6. The School of Pharmacy Dean shall preside over all STUCO meetings.
7. The School of Pharmacy Dean, at his/her discretion, may appoint standing or ad hoc committees to address unresolved matters brought before STUCO that may require follow-up or continued investigation.